

Med-Surg Matters

M a g a z i n e



QUERY SUBMISSION REQUIREMENTS & WRITER'S GUIDELINES

OVERVIEW OF PUBLICATION:

- The new magazine format of Med-Surg Matters is published by AMSN every other month, starting with the May 2020 edition.
- *Med-Surg Matters Magazine* mails out to all Academy of Medical-Surgical Nursing members (13,000+) and others who subscribe. A digital version is also available.
- The magazine will offer: feature-style articles, lifestyle pieces, profiles on innovators and leaders, stories on nurses making a mark in the industry, and human interest stories that will inspire and motivate our med-surg nursing population.
- *Med-Surg Matters Magazine* is NOT a clinical journal. For clinical research/manuscript submissions, refer to the journal publication *Med-Surg Nursing*, and its guidelines, at medsurgnursing.net.

FIRST STEP: SEND A QUERY!

In order to be considered for contributing content to the magazine, please send a short query on your story idea. We do not accept full manuscripts for review. We will review your query and respond to you within two weeks of your query submission. If you have not written for us before, please be sure to attach at least two writing samples along with your query.

All queries should be sent to MSM@AMSN.ORG

As referenced in the 'overview' section of this document, *Med-Surg Matters Magazine* is not a clinical digest /publication, but rather a lifestyle magazine with editorial, interviews, first-person stories, product reviews, events, fun snippets and lists, etc. for med-surg nurses to enjoy in their leisure time. Human interest stories, trends that make nurses lives easier, interviews/profiles on nurses making a difference, stories of inspiration, or articles on emerging leaders and innovators are part of the general theme of the publication.

Brevity is Key

Keep your pitch brief and to the point. You should be able to sum up the subject of your story idea in a paragraph or two. Your query email should not be longer than two paragraphs in total.

Turnaround Time

If your story idea is not yet a fit for the publication, we will let you know within two weeks of your query. If your query is accepted, an editor will reach out to you within two weeks to assign you an article, and will include the word count needed, the edition in which your story is slated for publication, content specifications, suggested sources, and more, as explained on following page.

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WRITER'S GUIDELINES

Your Query Was Accepted - Now What?

An editor will reach out to you with the specifics on your particular assignment. However, these guidelines will help you know what to expect in the writing and submission process:

Articles will be assigned from 400-1000 words.

Pay ranges from \$50-\$350 per article, and is determined by word count. Payment is 30 days from publication of your article.

Med-Surg Matters Magazine adheres to the Associated Press Stylebook as our guide for writing, grammar, style, and editing. If you are not familiar, visit here for more information:
<http://www.apstylebook.com>

You be allotted at least four weeks to complete your assignment. Extensions of deadlines are not given, except in rare circumstances.

Please be sure to spell-check your article before sending it to us.

All articles must be written in the Microsoft Word software program.

All articles should be submitted as an email attachment.



Be sure to attribute quotes of any sources you interview for your piece.

It is not always necessary to send artwork or photos with the submitted article, but do suggest a photo or artwork for us to consider.

If you have been asked to send a photo(s), make sure to include names, titles, location, and explanation of photo for a caption.

Please include your brief author "bio" information. This information consists of the name, title, location and pertinent background of the author. This should be no longer than three or four sentences.

SUBMITTING YOUR ARTICLE:

**Submit a Microsoft Word compatible file ONLY,
attached to an email, by the deadline discussed with the assigning editor.
Submissions should be sent to: MSM@AMSN.ORG**



If you are submitting photos / graphics for an event or to accompany an article:

Photographs will only be accepted electronically. All images should be high resolution (at least 300 dpi), in a .JPEG format.

If artwork/photos are copyrighted, permission for use must be given to MSM in writing.

Please check sources/copyrights before sending to MSM.